

## Appeals procedure for the Removal of Free Early Education Entitlement (FEEE) funding

Early years providers accessing the FEEE funding scheme are subject to a number of terms and conditions. Where providers are seen to be in breach of these terms and conditions or where it is demonstrated that the quality of provision is not adequate, access to the funding may be removed.

See details of the [Removal of Funding policy](#).

In all instances where funding is removed, the Service will ensure they clearly identify the circumstances under which the decision has been made, and stipulate where any further actions may be required.

Providers must put their appeal in writing to the Childcare Sufficiency and Organisational Development Team Manager within 10 days of receiving confirmation to remove funding.

Appeals should be forwarded to:

Jo Fisher  
Childcare Sufficiency and Organisational Development Team Manager  
Early Learning and Childcare Service (0-5 Learning)  
Leicestershire County Council  
Room 100a  
County Hall  
Glenfield  
Leicestershire  
LE3 8RA or email: [feee@leics.gov.uk](mailto:feee@leics.gov.uk)

The appeal must clearly identify on what grounds the decision is considered inappropriate, and where possible evidence should be supplied.

The appeal can only be made by the registered legal entity of the provision.

The Service will in all cases acknowledge receipt of the appeal and aim to give regular updates on its progress.

The Service will endeavour to resolve the appeal within 14 working days. However the need to gather further information may mean this timescale cannot be met. If this is the case, we will inform you of the expected timescale.

The final decision will be put in writing. Any further appeal would need to be addressed through the Local Authorities [formal complaints policy](#).